

25X1A6c

56-1710

VIA AIR

DISPATCH NO.

APRIL 23, 1956

TO : See Distribution

25X1A6a

FROM : Chief, FE Support Base

INFO: C/FE
DD8

SUBJECT: GENERAL - Support/Logistics/Finance
SPECIFIC - Implementation of the Manual Method
of Financial Accounting for Property

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REFERENCE: (a) [redacted]
(b) [redacted] 25X1A6c
(c) Field Supply Procedures, dated 8 Sep 55

Document No.	609
No Change in Class.	<input type="checkbox"/>
Reclassified	<input type="checkbox"/>
Classified	<input type="checkbox"/>
Declassify on:	1987
Excluded from automatic downgrading and declassification	<input type="checkbox"/>
Remarks	613

ACTION REQUIRED:

Study of Enclosed Implementing Instructions for Manual Financial Accounting for Property.

1. Headquarters, by reference (a), has advised the FE Support Base to establish manual financial accounting procedures for property at the Stations and Bases in the FE area and discontinue the central machine accounting system presently maintained at Support Base. A copy of reference (a) and the attachments and enclosures thereto is forwarded as enclosure for guidance of Station personnel. Further guidance and detailed implementing procedures are being prepared by the Logistics and Comptrollers offices of the Support Base and will be forwarded to each Station prior to the date of implementation.

2. In order that Support Base may be in a position to provide assistance to the various Stations and Bases in the installation of reference and the adapting of the procedures to fit local situations, it is necessary to schedule conversion to agree with personnel availability. The following schedule of conversion dates is submitted for planning purposes.

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3. Station and Base personnel concerned should familiarize themselves with the contents of references (a) (b) (c) prior to their schedule date of conversion.

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Enclosure:

25X1A6c 4395 & Att. thereto

19 April 1956

Distribution:

2-COB w/1 encl (dup) a/s
2-CCE w/1 encl (dup) a/s
2-COS w/1 encl (dup) a/s
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2-C/T w/1 encl (dup) a/s

1-C/FE w/o encl.

1-2015 w/o encl - submitted

MM 55 10 56 AM '56
NOT RECORDED

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

Enclosure.